



**MINUTES OF THE REGULAR MEETING
WEDNESDAY, OCTOBER 18, 2023**

The LifeWays Board of Directors met in regular session in the Board Room at the LifeWays Building, 25 Care Drive, Hillsdale, Michigan on Wednesday, October 18, 2023.

BOARD MEMBERS PRESENT: Bruce Caswell (Chair), John Clark (Vice Chair) via Zoom, Mark Wiley (Treasurer), Carl Rice, Jr. (Secretary), Bradley Bohner, Melissa Callison, Christine Carlson via Zoom, Jeffrey Peterson via Zoom, Kathleen Schmitt, Ray Snell, Edward Woods

BOARD MEMBERS ABSENT: Earl Poleski

STAFF MEMBERS PRESENT: Maribeth Leonard (Chief Executive Officer), Ruth Brown, Latrelle Burk, Karen Cascaddan, Shannan Clevenger, Tyler Crawford, Ashlee Griffes, Tenicia Hoaglin, Jon Johnston, David Lowe, Cassandra Watson

OTHERS PRESENT: Derek Miller, Christina Schaub

CALL TO ORDER

Chair Caswell called the Board Meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was presented by Kathleen Schmitt followed by a recitation of the Pledge of Allegiance to the American Flag by audience and Board members.

RECORDING OF ATTENDANCE

The presence of all attending this meeting was recorded (note: Board Members Carlson, Clark, and Peterson were noted as present; however, due to Open Meetings Act restrictions, they were ineligible to vote on action items).

APPROVAL OF AGENDA

LW 23-24-001 - Approval of Agenda of the October 18, 2023, Regular Business Meeting

**MOTION BY BRADLEY BOHNER, SUPPORTED BY RAY SNELL, FOR APPROVAL OF THE AGENDA OF THE OCTOBER 18, 2023, REGULAR BUSINESS MEETING, AS PRESENTED.
MOTION CARRIED: 8-0**

APPROVAL OF BOARD MINUTES

- LW 23-24-002 - Approval of the Minutes of the Regular Business Meeting and the Public Hearing for Fiscal Year 2024 Proposed Budget held on September 20, 2023
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MOTION BY BRADLEY BOHNER, SUPPORTED BY RAY SNELL, FOR APPROVAL OF THE MINUTES OF THE REGULAR BUSINESS MEETING AND THE PUBLIC HEARING FOR FISCAL YEAR 2024 PROPOSED BUDGET HELD ON SEPTEMBER 20, 2023, AS PRESENTED.
MOTION CARRIED: 8-0

CEO COMMUNICATIONS

Maribeth Leonard, Chief Executive Officer, briefly highlighted the communications provided in the Board Folder.

(A copy of the Board Folder contents can be found in the Supplemental Minutes portion of the Board Minutes Book.)

PUBLIC COMMENT

There were no public comments.

SPECIAL ORDER TOPIC – ELIGIBILITY PROCESS – SHANNAN CLEVINGER, CHIEF OPERATING OFFICER

Ms. Clevinger reviewed various eligibility processes and then answered questions from the board.

It was noted that advocacy is needed at the state and federal level to obtain parity for mental health services.

APPROVAL OF CONSENT AGENDA

- LW 23-24-003 - Approval of the Consent Agenda (October 18, 2023, Regular Business Meeting)
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MOTION BY BRADLEY BOHNER, SUPPORTED BY MELISSA CALLISON, FOR APPROVAL OF THE CONSENT AGENDA (OCTOBER 18, 2023, REGULAR BUSINESS MEETING), AS PRESENTED. MOTION CARRIED: 8-0

A. Facilities

[No action Items]

B. Program & Finance

1. Approval to Accept Finance Report – August 2023
2. Approval to Accept Expenses Report – August 2023
3. Approval to Enter into Contract with Roslund Prestage & Company to Perform the Annual Finance and Compliance Auditing Services for Fiscal Years Ending September 30, 2023, 2024, and 2025 with a Renewal Option

C. Quality Improvement and Credentialing

4. Approval of the Quality Improvement and Credentialing Report
5. Approval of Agreement between Mid-State Health Network and LifeWays for the Medicaid Managed Specialty Supports and Services Concurrent 1915(i)/(c), 1115 Waiver Program(s), the 1115 Health Michigan Plan and Substance Use Disorder Community Grant Programs Agreement Effective October 1, 2023, through September 30, 2024
6. Approval of Agreement between Mid-State Health Network and LifeWays for Fiscal Year 2024 Substance Use Disorder Prevention Services (for the purpose of Prevention, Community Recovery, and Collegiate Recovery Services)
7. Approval of Agreement between Mid-State Health Network and LifeWays for Fiscal Year 2024 Substance Use Disorder ~ Treatment
8. Approval of 2024 Board Committee Meeting Calendar
9. Approval of 2024 Board Meeting Calendar
10. Approval of 2023 Board Committee Meeting Calendar Revision 7

APPOINTED COMMITTEE REPORTS

- **LIFEWAYS BOARD EXECUTIVE COMMITTEE**
- **MID-STATE HEALTH NETWORK (MSHN) BOARD**
- **MSHN SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD**

Mr. Woods has further information that will be emailed to board members, a copy of which can be found in the Supplemental Minutes portion of the Board Minutes Book.

- NATIONAL COUNCIL FOR MENTAL WELLBEING BOARD
- COMMUNITY MENTAL HEALTH ASSOCIATION
BOARD OF DIRECTORS
LEGISLATIVE AND POLICY
- MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) OFFICE OF RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS MENTAL HEALTH IN SCHOOLS ADVISORY COMMITTEE
- LIFEWAYS RECIPIENT RIGHTS ADVISORY COMMITTEE
- LIFEWAYS SELF-DETERMINATION ADVISORY COMMITTEE

NEW BUSINESS

There was no new business.

REPORTS

- CHIEF EXECUTIVE OFFICER (CEO)

Ms. Leonard gave an overview of the CEO Report.

(A copy of the CEO Report can be found in the Supplemental portion of the Board Minutes Book.)

- BOARD CHAIR

Chair Caswell will be unable to attend the November board meeting due to a prior commitment.

- MEMBER COMMENTS

Board members were invited to give general remarks. To be brought back:

- How do children that receive services under the aforementioned waivers, etc., receive services under the CCBHC?
- How does the CCBHC designation affect the use of the mental health millages?
- Is there an application similar to what the local physical health practitioners use that could be used for mental and behavioral health services (i.e.,

MyChart in Jackson County, that allows individuals to see their own medical records)?

PUBLIC COMMENT

Shannan Clevenger, Chief Operating Officer noted the Narcan® machine available in the [Hillsdale] office lobby, which will soon also include fentanyl test strips. Also relayed was the recently found data that, for every staff opening in the mental health system nationwide, there are .4 people available. Further mentioned was that individuals can create a password for LifeWays' Electronic Medical Record (EMR) in order to access their records. Lastly, spoke to the CCBHC providing more than just the nine core services, under which some consumers may be covered.

ADJOURNMENT

There being no further business to come before the Board, Chair Caswell adjourned the meeting at 8:13 p.m.

Carl Rice, Jr., Secretary